

PIEDMONT UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Governing Board
FROM: Randall Booker, Superintendent
DATE: February 8, 2017
SUBJECT: H1 FACILITIES BOND UPDATE

I. SUPPORT INFORMATION

A. **Citizens' Oversight Committee Established**

As provided in Education Code Section 15278, the role of the Citizens' Oversight Committee is to inform the public concerning the expenditure of revenues received from \$66 million in bond sales. The 12-member Oversight Committee will be comprised of individuals from local businesses, senior citizen organizations, organizations involved with schools, a bona fide tax payers' organization, legal, technical, and financial advisors, as well as involved parents of children residing in the Piedmont Unified School District.

The Citizens' Oversight Committee is required to:

- Prepare an annual report to the community about the management and expenditures of bond funds.
- Make physical inspections of bond program projects during construction.
- Review related District documents to gather information for the preparation of reports to the community.
- Review required annual independent financial and performance audits of bond program projects as required by Proposition 39.
- Report to the Board of Education annually.

Members of the Citizens' Oversight Committee:

- **Grier Graff**, a community member who has served on the Board of Education and a broad range of City of Piedmont and PUSD commissions and committees, including the Seismic Safety Bond Program Citizens Oversight Committee.
- **Julie Caskey**, a parent and attorney who has served on elementary and middle school parent boards.
- **Adam Christensen**, a parent and technology executive with experience in technology investment.
- **Kim Dao**, a parent with brand and team management experience.
- **Andrew Hempeck**, a parent and member of the Parcel Tax Subcommittee, with experience in capital markets.
- **Kyung-Hee Howard**, a community member with experience in capital markets and bond sales.

- **Jonathan Levine**, a parent and attorney who has served on the Piedmont City Council and a broad range of City of Piedmont commissions and committees.
- **Melissa Wilk**, a parent and auditor for Alameda County who previously served as an administrative finance manager for Alameda County.

The COC will issue an annual report to the community about the management and expenditure of bond program funds and inspect the bond program projects during construction.

B. Facilities Steering Committee Welcomes New Members

The Facilities Steering Committee (FSC) is an advisory group made up of community members with professional experience and expertise relevant to the District's capital projects. The Committee assists the Superintendent and the program management team in the planning, review, and oversight of these projects.

The District relied on the FSC (which changed in composition over time) to oversee both the Seismic Safety Bond Program and the Modernization Program. During the Spring of 2016, the Committee studied Piedmont Unified's Facilities Master Plan, discussed how to accomplish the most pressing educational goals identified in the Plan, and considered how to get the most value for the investment. The Committee helped identify conceptual designs and scrutinized cost estimates, and its recommendations are reflected in what ultimately became the H1 bond measure.

Over the next few months, the Committee will:

- study the Facilities Master Plan and conceptual designs;
- review and discuss various facilities options;
- scrutinize detailed cost estimates developed by District staff in conjunction with general contractors specializing in school construction; and
- develop recommendations that best meet the district's educational priorities and fit within the budget.

The Committee currently consists of Sally Aldridge, Angel Fierro, Grier Graff, Brad Hebert, Robert Hendrickson, John Gibbs, and Bernard Pech, and welcomes the following new members:

- **John Lambert**, who has experience in planning, design and implementation of technology infrastructure for education and research facilities, including educational technology systems in classrooms, AV systems, network systems and security systems.
- **Lane Lin**, an architect with Masters degrees in both Architecture and Planning, a background in community development, and a strong interest in STEAM education.
- **Rick Raushenbush**, an attorney who served on the Board of Education and Facilities Steering Committee during the Seismic Safety Bond Program and Modernization Program. He has served as a liaison between the District and the City of Piedmont concerning preservation, maintenance and replacement of shared facilities.
- **Clark Thiel**, an attorney specializing in complex construction project advice and dispute resolution, with broad experience drafting and negotiating design and construction contracts and managing complex construction litigation. He is also a licensed contractor and architect.

- **John Welch**, technology executive and entrepreneur with experience in software design and development. He holds a S.B. in Mathematics with Computer Science from MIT and a Master's in Computer Science from the University of Massachusetts at Amherst.

District staff who serve on the Committee include: Superintendent Randall Booker; Assistant Superintendent Song Chin-Bendib; Director of Facilities & H1 Construction Manager Pete Palmer; Director of Adult/Alternative Education and H1 Program Coordinator Michael Brady; and Board of Education Members Andrea Swenson and Doug Ireland.

The District solicited applications for the FSC through press releases and school and community bulletins, and through outreach to community organizations, and received 14 applications. Members of the Committee were selected based on professional background and experience, particularly as it relates to the design of educational facilities for STEAM (Science, Technology, Engineering, Art, and Mathematics).

D. Selection of Architects

The process for selecting architects is now underway. Proposals are due on February. Interviews will be conducted on February 13. The interview panel, including members of the Facilities Steering Committee, will make a recommendation to the Board, which will make a selection on February 28.

E. Videos Planned

The H1 team is working with KCOM to produce a short video to thank the Piedmont community for approval of Measure H1, present an overview of the phases of the bond program, publicize the upcoming town hall meeting on April 1, and describe the various opportunities over the next several months to learn about and provide input into the project planning process. A second video will present the various options for improvements to the Piedmont High School campus.

F. Town Hall Meeting Scheduled

Please join us for a Community Town Hall Meeting on Saturday, April 1 to discuss conceptual designs and facilities improvements, share information, and provide input for District staff and the Board. This meeting will be from 9:00 am to noon in the Piedmont High School Student Center. All are welcome and invited to participate, regardless of whether they have students in the Piedmont schools.

And if you can't attend the Town Hall meeting, there will be other opportunities to learn about the conceptual design options and to give input. Information about the bond program and the upcoming school and community meetings to discuss bond program projects will be featured on the H1 website.

II. RECOMMENDATION: REVIEW AND ACTION

Review and discuss H1 Facilities Bond Program organization updates.